

DISTRICT COURT OF APPEAL, FIRST DISTRICT
STATE OF FLORIDA

NOTICE

To All Unregistered Attorneys

December 4, 2017

If you have received a copy of this notice, it has come to the court's attention that you are an attorney in a case before this court who is required to but has not registered with eDCA. If you have already registered with eDCA, you may disregard this notice.

Attorneys filing in this court have been required to register with eDCA since September 1, 2010, and all pleadings filed with the court by attorneys are required to be filed electronically pursuant to Administrative Order 10-3. In addition, the court's docketing statement must be completed via the online form in eDCA.

All letters from the court acknowledging a new case, all court orders, all court opinions, and all court mandates are issued to registered users through electronic Casemail ONLY with no paper copies being mailed to registered users. Additionally, electronic Casemail issues to all registered users in a case when a document is filed by one of the parties, counsel, court reporter, lower tribunal, etc.

**THIS NOTICE IS TO ASSIST PARTIES AND ENSURE
NO PARTIES MISS RECEIVING NOTICES OF IMPORTANT
COURT ORDERS AND DECISIONS AND OTHER PARTIES'
ACTIONS IN THIS CASE**

To register with eDCA, attorneys must visit the court's website, www.1dca.org, and click on the "eDCA" link at the top of the page. That link will take users to a log-in page which allows registered users to log in to eDCA and instructs unregistered users how to register. Registrations are processed during regular business hours of the clerk's office.

Pro se filers are permitted but not required to register with eDCA. Pro se filers who register with eDCA will receive electronic Casemail only with no paper copies of court-issued documents mailed to them and they will be required to make all filings electronically through eDCA rather than filing in paper.